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**DIRECTORATE OF INSPECTION & REGISTRATION OF PRIVATE INSTITUTIONS SINDH,  
SCHOOL EDUCATION & LITERACY DEPARTMENT, GOVERNMENT OF SINDH**

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No. DIR/I&R/PIS/EDU/GOS( 858 — 66)/2024, Dated: 16-04-2024

**Chief Minister Directives**

To,

The Principals/Administrators,  
All Privately Managed Schools  
Karachi.

SUBJECT: **CONSTITUTION SCHOOL MANAGEMENT COMMITTEES (SMCs)**

All privately managed schools were directed via Directorate Circular No. DIR/I&R/PIS/EDU/GOS(7899-7910)/2023, dated 10-11-2023, that, according to Rule 12 of "The Sindh Private Educational Institutions (Regulation and Control) Rules, 2005," they are obligated to establish a Parents-Teachers Association representing both teachers and parents.

It is also informed that according to Section 16(2) of Chapter V of 'The Sindh Right of Children to Free and Compulsory Education Act 2013,' every school shall constitute a School Management Committee. The aforementioned section is reproduced below:

***"Public and Private Schools, states that 'every school shall constitute a School Management Committee with equal representation from Government, teachers, parents of children admitted, and management of schools in such school, which shall be headed by the Principal or Head of an institution of such school. This management committee shall have nine members including principal or Head of Institute'. This committee under section 16(3)(c) has been mandated to ensure implementation of education policy of Government".***

Moreover, as per section 13 of "The Sindh Educational Institutions (Regulation & Control) Rule-2005" all privately managed schools are required to award 10% free-ship/scholarship to the deserving students, the same section is reproduced as under:

***"The institution shall allow fee concessions to deserving students and award scholarships to students having meritorious record; provided that at least ten percent of the total strength of the students in the institution shall be granted full free ship".***

Henceforth, it is directed that privately managed schools constitute a School Management Committee (SMC) with equal representation of four teachers and four parents of admitted children, to be headed by the Principal or Head of the institution. The SMC is hereby assigned the task of collaboratively establishing clear and transparent criteria for identifying deserving students. These criteria shall consider factors such as academic achievements, extracurricular involvement, financial need, and any other relevant considerations within the institution, as outlined in Section 13 above. Upon the SMC's recommendation regarding

deserving students, the school administration shall grant free-ship or concessions to these students.

If any school fails to establish a School Managing Committee (SMC) as outlined in Section 16(2) above and neglects to offer or grant freeships, concessions, or scholarships as per Section 13, action will be taken against the offenders in accordance with Section 8 (Suspension /Cancellation of the registration) of "The Sindh Private Educational Institutions (Regulation and Control) Ordinance 2001". (Details of the grant of free-ship/ scholarhsip must be sent to this Directorate on the attached performa within three days without fail)

**Formate of 9 members SMC is as under:**

**Head of the institutions**


**Chairman/ Chiarperson**

**4 Teachers**

**Members**

**4 Parents**

**Members (One parent will be designated as Member/ G. Secretary)**

  
(RAFIA JAVED)  
ADDITIONAL DIRECTOR  
REGISTRATION

**A Copy is forwarded for information & necessary action to:-**

1. The Section Officer-V, Chief Minister Secretariat Karachi
2. The P.S. to Minister for Education & Literacy Department, Govt. of Sindh, Karachi.
3. The P.S. to Secretary, School Education & Literacy Department, Govt. of Sindh, Karachi.
4. The Regional Directors (All) Directorate of Inspection & Registration of Private Institutions Sindh.
5. Master File.

  
(RAFIA JAVED)  
ADDITIONAL DIRECTOR  
REGISTRATION